Report and Financial Statements

Year ended 31 March 2021

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### Legal And Administrative Information

**Directors** Richard Buchanan (Chairperson)

Leanne CasconeAppointed 08/04/2020Robert CasconeAppointed 08/04/2020Graham CoulterAppointed 08/11/2021Brendan KearneyAppointed 08/04/2020Professor Terence LappinAppointed 08/04/2020Heather McCombAppointed 08/04/2020

Dr David Montgomery

Professor <u>Curly Treen</u>-Morris Appointed 08/04/2020 <u>Brigid Sarah</u>-Napier Appointed 08/04/2020

Non-trustee office bearers Patron Ken Reid

Secretary Hazel Black
Treasurer Graham Coulter
Public Relations Officer Frances Parker

Auditors Hill Vellacott

Chartered Accountants
Chamber of Commerce House

22 Great Victoria Street

Belfast

Bankers Ulster Bank Limited

City Branch

**Donegall Square East** 

Belfast

Solicitors Edwards & Co

28 Hill Street Belfast

Principal office Patrick G Johnston Centre for Cancer Research Centre for Cancer

Research and Cell Biology Belfast City Hospital 97 Lisburn Road

Belfast BT9 7AE

Company number NI631937

### **Directors Report**

The directors have pleasure in submitting their annual report together with the audited financial statements of LLNI for the year ended 31 March 2021.

The directors have adopted the provisions of the Charities SORP (FRS 102) in preparing their annual report and financial statements of the charity.

Legal and administrative information on page 1 forms part of this report.

### Overview for the Year 1 April 2020 to 31 March 2021

- 1. This has been a somewhat subdued year for the charity, with many of our usual fundraising activities curtailed by the ongoing Covid-19 Pandemic. Despite this, we managed to maintain our income at just over £500,000, thus maintaining our funding for vital blood cancer research here in Belfast at the Patrick G Johnston Centre for Cancer Research (PGJCCR). The operating environment remains extremely challenging with many similar charities across the country having had to cut research funding because of the Covid pandemic, so there is no room for complacency, with few signs of a full return to pre-Covid 'normal' any time soon.
- 2. This reporting period started with Leukaemia and Lymphoma NI (LLNI) becoming a company, as is happening with all Northern Irish charities, and as required by the NI Charities Commission. Many of the former trustees of the charity became directors of the new company, with the exception of Bill Pollock, Barbera McClatchey, Shirley Sinclair, Hazel Black, Frances Parker and Dennis McMorris who have all stepped back from involvement with the charity, all after many decades of dedicated service. We would not be where we are today without their outstanding contributions.
- 3. LLNI is fully committed to its core mission of raising money to fund blood cancer research, to improve survival rates and quality of life for blood cancer patients. We are the only charity in Northern Ireland solely focused on this. We do this by supporting clinicians, scientists and students researching these cancers in Northern Ireland. This takes place under the oversight of the LLNI directors, who make up our board of which I am chair. We meet every six weeks or so to review all areas of business, with particular focus on finance, fundraising, progress with the science and an overview of the governance of the charity. During the past year meetings have been held virtually. The board remains particularly focused on ensuring that we are complying fully with relevant legislation and guidance from the Charity Commission for Northern Ireland. Good governance is key to the smooth and effective running of any charity, and we are no exception.
- 4. The board relies on the Scientific and Medical Advisory Committee (SMAC) to advise on which research applications should be supported, and thus ensure we are making the best possible use of our funds for maximum effect. We will always consider alternative or joint means of funding, in a constant drive to make best use of our hard-earned funds. The SMAC is run under guidelines from the Association of Medical Research Charities (AMRC), and feedback from the AMRC, just after this reporting period, resulted in some recommendations for improving the impartiality and operation of the SMAC. Professor Patrick Morrison and Dr Melanie Percy have recently taken on the roles of chair and deputy chair of the SMAC respectively, with Professors Terry Lappin and Curly Morris stepping back from this after many years of invaluable advice and guidance. I'm pleased to say that both will remain on the LLNI board.
- 5. We are a highly efficient charity, with a very large proportion of money raised being spent directly on the science. Our relationship with Queen's University is immensely valuable to LLNI, and also, we believe to Queen's. We have a small office in the PGJCCR, which enables LLNI to maintain a very strong relationship with Professor Ken Mills and the scientists, as well as making it much easier to show supporters and fundraisers the direct link between their support and the research. We are extremely grateful to Professor Chris Scott, director of the

PGJCCR and the rest of his team for their ongoing support for LLNI and its fundraising for blood cancer research.

- 6. The day to day running of the charity is looked after by Operations Manager Joanne Badger and the support team of Claire Gilmore and Collette McMorrow. Joanne is currently on Maternity Leave, with Tom Mallon providing cover, from October 2021. All of the team do an outstanding job both in the office, through raising awareness and support on social media and supporting in person around the country at events and with supporters. It makes a real difference to have our office based in the same building where much of our funded research is taking place, allowing us to easily demonstrate to supporters exactly where each penny raised is going and to introduce the experts we fund. Covid has meant that this year has been particularly challenging with the team having to adapt to working from home for much of the time and being mostly unable to meet supporters in person. They have risen to the challenge, and have done a remarkable job in maintaining momentum and interest in what we do, through social media, and more Zoom and Teams calls than anyone should have to endure.
- 7. Our fundraisers have been brilliant during this covid year. To mention but a few, the Gribben family raised over £20,000 in memory of their daughter, Sammy Millar cycled for 23 hours over two days to raise over £1000, Mark Ewart raised nearly £4000 doing the Mourne Seven Summits, the Giffin family raised over £4000 from their regular Portrush walk, and there were so many more, too numerous to mention. Many fundraisers made use of social media and we saw our income via Facebook greatly increase over this year. I want to give special mention to Anita Ross from 'My Sister's Closet' who raised over £80,000 through donating and then raffling a very expensive handbag; that was an amazing sum that was key to our getting through a tough year. Lastly, I want to record LLNI's thanks for the grants that we received from the Department for Communities Covid-19 Charities Fund, in August 2020 and March 2021. These came to £150,000, and of course it goes without saying that this government support enabled us to continue funding research at pre-covid levels.
- 8. Ken Reid, formerly of UTV and a very well-known figure in the Northern Irish media, became our Patron and has really helped us with publicity around our activities, and in sharing our content on social media He is genuinely interested in what we do and has himself had leukaemia so he understands the importance of the science that we fund. It is brilliant to have him with us, and we're really grateful to him for sparing the time.
- 9. Overall, Leukaemia and Lymphoma NI is in good shape. We maintained our income through the first year of Covid covered by this overview, although considerable challenges lie ahead for 2021/22 as the pandemic drags on. Thank you for your continued support. We really are making a difference as we all work towards making blood cancer history.

#### **Financial review**

Details of the results for the period are set out in the statement of financial activities on pages 14 and 15 and the related notes.

### **Directors Report**

### Investment policy and returns

LLNI's investments are managed by Cunningham CoatesSmith & Williamson Stockbrokers Belfast and were valued at £857,736 as at 31 March 2021.

During the past financial period, we have received dividend income from these investments totalling £397,55 which is most satisfactory.

The Central Committee of LLNI are very pleased with the relationship formed with Cunningham CoatesSmith & Williamson Stockbrokers and their expertise in dealing with our investments.

### Reserves

The Directors have reviewed the resources of LLNI taking into consideration the variable natures of its income and the need to fulfil the fixed commitment of grants to Queen's University as formalised and confirmed to the University for the period 1 October to 30 September in each year.

#### **Governance and Internal Control**

The major risks to which LLNI would be exposed are centred around the following areas:

i. Misuse and misappropriation of funds coupled with poor financial controls.

LLNI's objective is to raise money to finance appropriate research into the causes and possible cures for leukaemia, lymphoma, myeloma and other associated blood cancers. This research is controlled, supervised and vetted by LLNI's Medical Advisory Committee (MAC) under the Chairmanship of Professor Thappin Maxwell, assisted by a group of eminent academics. Research projects are carefully scrutinised and "peer reviewed" by the MAC before any recommendations are made within the budgetary confines of LLNI.

The funds to support research are carefully controlled by the <a href="Central CommitteeBoard">Central CommitteeBoard</a> of LLNI, which received a financial report by the honorary treasurer at each meeting of the <a href="Central CommitteeBoard">Central CommitteeBoard</a> which meets several times a year under the Chairmanship of Mr Richard Buchanan.

ii. Lack of proper public liability insurance to cover fund raising activities by members and the possibility of legal action against members.

Members' fund raising activities are covered for public liability by LLNI's insurance brokers. Members have been circularised that any activity which has the slightest element of risk must have the approval of the insurers before proceeding. High risk activities are not permitted.

### **Auditors**

Hill Vellacott have expressed their willingness to continue in office as auditors and a resolution for their re-appointment will be proposed at the Annual General Meeting.

By order of the board on 9 December 2021.

Mr Richard Buchanan Chairman

### Statement of trustees' responsibilities

The constitution of Leukaemia & Lymphoma NI requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of LLNI and of the surplus or deficit of LLNI for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that LLNI will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of LLNI and to enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 1964 and the Charities (Northern Ireland) Order 1987. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of LLNI and to prevent and detect fraud and other irregularities.

The trustees of the Charity who held office at the date of approval of these financial statements, as set out on page 1, each confirm so far as we are aware that:

- there is no relevant audit information of which the Charity's auditors are unaware; and
- we have taken all the steps that we ought to have taken as trustees in order to make ourselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

By order of the board on 9 December 2021

Mr Richard Buchanan Chairman

### Independent auditors' report to the members of Leukaemia & Lymphoma NI

We have audited the financial statements of Leukaemia & Lymphoma NI for the year ended 31 March 2021 which comprise Statement of Financial Activities, Statement of Financial Position, the Statement of Cash Flows and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to LLNI's trustees, as a body, in accordance with the Charities Act (Northern Ireland) 1964 and the Charities (Northern Ireland) Order 1987. Our audit work has been undertaken so that we might state to LLNI's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than LLNI and LLNI's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of trustees and auditors

As described in the Statement of Trustees' Responsibilities LLNI's trustees are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom General Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act (Northern Ireland) 1964 and the Charities (Northern Ireland) Order 1987. We also report to you if, in our opinion, the Trustees' Report is not consistent with the financial statements, if LLNI has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with LLNI is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatement within it.

### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to LLNI's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Independent auditors' report to the members of Leukaemia & Lymphoma NI *(continued)* 

### Opinion

In our opinion, the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of LLNI's affairs as at 31 March 2021 and of the incoming resources and application of resources for the period then ended. The financial statements have been properly prepared in accordance with the Charities Act (Northern Ireland) 1964 and the Charities (Northern Ireland) Order 1987.

In our opinion the information given in the Trustees' Report is consistent with the financial statements.

Hill Vellacott Statutory Auditor Chartered Accountants

Statement of Financial Activities (including Income and Expenditure Account) Year ended 31 March 2021

		Unrestricted funds	Restricted funds	2021 Total	2020 Total
	Note	£	£	£	£
Income and Endowments					
Income from charitable activities	0	400 000		100.000	104 110
Donations and gifts Legacies	2 3	462,366 19,792	-	462,366 19,792	431,449 77,355
Activities for generating funds	4	19,792	-	19,792	77,333
Stem cell harvest	•	-	-	-	-
Investment income	5	39,753	-	39,753	41,076
Sundry Income		(05.400)	-	(05.400)	- (40.040)
(Loss)/ profit on disposal of investments		(65,168) ———		(65,168)	(48,646)
Total incoming resources		456,745	-	456,745	501,304
Resources expended				-	
Cost of generating funds					
Fundraising trading: Cost of goods sold					
and other costs		-	-		1,000
Charitable expenditure Grants towards:					
– salaries		478,691	_	478,691	187,164
<ul><li>supplies and equipment</li></ul>		237,089	_	237,089	152,363
<ul><li>travelling expenses</li></ul>		2,997	-	2,997	10,189
Charitable activities	7	71,830	-	71,830	86,157
Total vacquiross avended		790,607		790,607	436,873
Total resources expended					430,073
Net resources expended		(333,862)	-	(333,862)	64.431
Movement on valuation of investments		159,022	_	159,022	(94,951)
Movement on valuation of investments					(94,951)
Net movement in funds		(174,840)	-	(174,840)	(30,520)
Fund balances brought forward		1,375,815	-	1,375,815	1,406,335
Fund balance carried forward		1,200,975	-	1,200,975	1,375,815

LLNI has no recognised gains or losses other than those included on the preceding page and therefore no separate statement of total recognised gains and losses has been presented.

The incoming resources and resources expended amounts as stated on the preceding page are derived solely from continuing operations.

The notes on pages 12 to 17 form part of these financial statements.

## Statement of Financial Position 31 March 2021

	Note	2021 2020 Note £ £ £		)20 £	
Fixed assets Intangible fixed assets Investments at market value	9		790 857,736		790 1,145,753
Current assets Prepayments Cash at bank	10	- 458,113		1,729 360,687	
		458,113		362,416	
Current liabilities Accruals		(115,663)		(133,144)	
Net current assets			342,450		229,272
			1,200,976		1,375,815
Funds Unrestricted funds - general funds - designated funds Restricted funds	12		17,246 1,183,730 -		627,452 748,363 -
			1,200,976		1,375,815

The financial statements were approved by the Trustees on 9 December 2021 and signed on its behalf by:

Mr Richard Buchanan *Chairman* 

The notes on pages 12 to 17 form part of these financial statements.

# Statement of Cash Flows 31 March 2021

	2021 £	2020 £
Cash flows from charitable activities (loss) / surplus for the financial period	(174,840)	(30,520)
Adjustments for:		
Interest received	(238)	(299)
Movement on valuation of investments	(159,022)	94,998
(Loss) / Gain on disposal of investments	65,168	48,646
Accrued expenses	(17,479)	24,646
Changes in:	_	
Stock	0	1,000-
Prepayments	1,729	1,759
Cash generated from charitable activities	(284,682)	140,230
Interest received	238	299
Net cash from charitable activities	(284,444)	140,529
Cash flows from investing activities		
Purchase of shares	(532,964)	(23,943)
Proceeds from sale of shares	669,146	248,431
Net increase/(decrease) in cash and cash equivalents	(148,262)	365,017
Cash and cash equivalents at beginning of period	617,626	252,609
Cash and cash equivalents at end of period	469,364	617,626
Cash and cash equivalents		
Cash at bank	458,113	360,687
Investment cash accounts	11,251	256,892
	469,364	617,579

### **Notes**

forming part of the statement of accounts

### 1 Accounting policies

The accounting policies are consistent with those of the previous year.

### (i) Basis of accounting

LLNI prepares its financial statements under historical cost convention, as modified by the inclusion of investments at market value. The financial statements have been prepared in accordance with the Charities SORP (FRS 102).

### (ii) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by LLNI for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. Details of the designated funds are described in note 12.

Investment income and gains are allocated to the unrestricted fund.

### (iii) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Due to the nature of donated income, such income is not capable of control by LLNI and branches before receipt. However, financial controls are in place to ensure accurate recording and safeguarding of all income received by LLNI.

# Northern Ireland Leukaemia Research FundLeukaemia & Lymphoma NI

Notes (continued)

### 1 Accounting policies (continued)

### (iv) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable for research are included in the statement of financial activities when approved by the trustees after review by a medical advisory committee. The value of grants unpaid at the year end is accrued.

Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

### (v) Investments

Investments are stated at market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

2	Donations and gifts				
	Č	Unrestricted £	Restricted £	2021 £	2020 £
	Income from general donations Gift Aid	459,371	-	459,371	401,747 5,696
	Branches Bangor and district East Antrim	370 2,625		370 2,625	7,068 16,938
		462,366		462,366	431,449
3	Legacies		2021	2020	

Branches Bangor and district East Antrim	370 2,625		370 2,625	7,0 16,9
	462,366		462,366	431,4
Legacies				
		2021	2020	
		£	£	
From the estate of:				
J. McClelland		7,792	-	
N.J. McBratney		2,500	-	
R. Gray		4,500	-	
R. Gray		4,500	-	
A. Hague		1,000	-	
E. Rea		-	5,000	
G. Quirk		-	60,024	
M.C. Eastwood		-	12,331	
		19,792	77,355	

All the legacies are unrestricted.

# Northern Ireland Leukaemia Research Fund Leukaemia & Lymphoma NI

Notes (continued)

### 4 Sale of Goods

Promotional items such as pens, T-shirts, wedding favours, badges and wrist bands are sold on the website leukaemia&lymphomani.org.

### 5 Investment income

	2021 £	2020 £
Bank interest Other interest	238	299 2,785
Dividends	39,755	37,992
	39,755	41,076
	<del></del>	

### 6 Staff numbers and costs

LLNI had no employees during the period. LLNI pays grants to Queen's University towards the salaries of employees working on leukaemia research.

### 7 Charitable activities

	2021 £	2020 £
Insurance	1,230	721
Audit and accountancy	4,340	3,900
Legal	3,832	1,449
Events management	6,567	31,393
Sundry expenses	106	2,704
Promotion and advertising	34,456	34,701
Investment management charges	18,590	4,734
Bank fees	8	739
Telephone	124	391
Computer costs	204	3,892
Subscriptions	1,486	853
Donations	887	434
Bank interest	-	47
Repairs	-	199
	71,830	86,157

# Northern Ireland Leukaemia Research FundLeukaemia & Lymphoma NI

Notes (continued)

8	Not	outaoina	resources
0	Met	outaoma	resources

Net outgoing resources are stated after charging:

	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3		
		2021 £	2020 £
	Auditors' remuneration	4,340	3,900
9	Fixed asset investments		
		2021 £	2020 £
	At 1 August 2019 Additions at cost Disposal proceeds (Loss) / Profit on disposal Revaluation	888,860 532,964 (669,146) (65,168) 159,022	(48,646)
	Monies held	846,533 11,204	888,860 256,892
	At 31 March 2021	857,737	1,145,752
10	Cash at bank		
		2021 £	2020 £
	Current account Branch bank accounts Special interest bearing account Petty cash Held in PayPal account	450,581 5,455 - 33 2,044	261,091 3,158 92,559 - 3,879
	At 31 March 2021	45,8113	360,687

# Northern Ireland Leukaemia Research FundLeukaemia & Lymphoma NI

Notes (continued)

### 11 Branch Donations received and transfers to central account

Branch	Opening bank balance 01/04/20	Net Donations Lodged to Bank £	Expenses £	Amount transferred to central account	Closing bank balance 31/03/21 £
East Antrim	3,158	2,625	328	-	5,455
	0.450	0.005	200		
	3,158	2,625	328	<del>-</del>	5,455 ———

# Northern Ireland Leukaemia Research Fund Leukaemia & Lymphoma NI

Notes (continued)

### 12 Unrestricted funds

	Balance at 1 April 2020	Transfer to / (from) designated funds	Income	Expenses	Balance at 31 March 2021
	£	rando	£	£	£
General reserves	627,452	(1,152,464)	615,767	(73,509)	17,246
Designated funds					
Stem Cell Harvest	1,391	57,380		(11,462)	47,309
General account for consumables	7,292	33,463		(18,083)	22,672
Core tissue culture support	7,292	55,882		(27,154)	36,020
Grade 4 clerical officer	-	95,912		(19,759)	76,153
Haematology	54,855	281,302		(58,874)	277,283
NILRF Coordinator expenses	-	148,288		(42,497)	105,791
Mosaic Study	-	47,000			47,000
Karyo Sequencing	33,350	-		(33,350)	
PhD Studentship	-	105,000			105,000
My BLOCk	123,927			(18,521)	105,406
Clinical trials nurse	8,593	83,571		(47,649)	44,515
PhD Studentship	-	81,885		(31,727)	50,158
PhD Studentship		60,000		(12,049)	47,951
PhD Studentship	80,911	(53,919)		(26,992)	-
Research Fellow	338,839	-		(271,280)	67,559
Research Studentship	-	-		-	
Studetship	70,413	(23,435)		(32,054)	14,924
Summer Studentship	-	600		(600)	
Research Grant	14,513	-			14,513
Clerical Officer	6,988	53,509		(25,863)	34,634
Multiple Myelona PhD Studentship	-	105,026		(18, 184)	86,842
Epigenetic Patterns in Chronic					
Lymphocytic Leukaemia	-	21,000		(21,000)	
	1,375,816	-	615,767	(790,607)	1,200,976

The general reserve fund represents those funds which are unrestricted and not designated for other purposes.

The designated funds have been set aside by LLNI for the department of Haematology, CCRCPPGJCCR, Belfast City Hospital mainly to aid with the administration of research projects.